

# Dance Policies and Procedures 2010/11

**Registration:**

A non-refundable fee of \$15 per student is required yearly at time of registration.

**Payment of Fees:**

Tuition must be paid by the first class of each month. If not, late fees will incur in the amount of \$5.00 per week, per class.

**Costume Fees:**

October 1	1st Costume Payment is Due
December 1	2nd Costume Payment is Due
January 1	Final Costume Payment (if needed) is Due

**Dress Code:**

Required dancewear and dance shoes must be worn to all classes. Students are not permitted to wear jeans or shoes worn on the street or outdoors, to any dance class. For safety reasons dancers are not permitted to wear jewelry. Long hair must be tied back.

**Attendance and Lateness:**

Please be courteous & let the studio know when the student will not be in attendance.

**Substitutions:**

The school reserves the right to provide a substitute teacher if the regularly scheduled teacher is ill or otherwise unable to attend a lesson.

**Parent's Responsibility to be Aware of Dates and Events:**

It is the responsibility of the parent or adult student to be aware of all school activities, such as viewing days, recitals, extra classes, and dates the school is open or closed. The school will post all such notices on the dance "What's New" board or the dance bulletin board as well as sending notices home with the students. It is the parent's responsibility to regularly check these boards to ensure they are informed. It is the responsibility of the parents or adult students to inform the school of any address or telephone number change.

**Injuries:**

Parents, legal guardians of minor students and adult students waive the right to any legal action for any injury sustained on school property resulting from normal dance activity or any other activity conducted by the students before, during or after class time.

**Photo Release:**

The school is hereby granted permission to take photographs of the students to use in brochures, web sites, posters, advertisements and other promotional materials the school creates. Permission is also hereby granted for the school to copyright such photographs in its name.

**Miscellaneous:**

If the child is expected to be at the studio for an extended period of time, it is suggested that they bring a healthy snack with them. ie. fruit, granola bars, etc.

I have read and understand the above policies and procedures and agree to abide by them.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name (please print)

\_\_\_\_\_  
Signature of Parent or Adult Student